**The Question Formulation Technique (QFT) for Research**

This tool for formulating and improving questions provides a rigorous, evidence-based process that can help you formulate questions to support your research.

This is an abbreviated version of the QFT tailored for the webinar. Please visit rightquestion.org/events after the webinar to access the full version and other materials.

**Identify research topic**

1. Write down some topics you might consider for research. Please list them.

2. Choose one topic you are considering for your research. The topic you choose will become your focus for asking questions.

**Rules for producing questions**

* Ask as many questions as you can about your research topic
* Do not stop to answer, analyze, or judge questions
* Write down every question exactly as it comes to mind
* Change any statements into questions

**Produce questions**

3. Ask questions about the research topic you chose.

* Follow the rules
* Number the questions as you produce them

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| Q# | Question | O/C | Priority | Glad | Adv. |
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**Work with closed and open-ended questions**

4. In the column titled “O/C,” label your closed-ended questions with a “**C**” and your open-ended questions with an “**O**.”

5. Change one question, either:

* one closed-ended question and reword it so it becomes open-ended
* one open-ended question and reword it so it becomes closed-ended

Add this new question to the bottom of your list of questions.

**Rework questions**

6. Do you have questions that you would like to rework? If so, rework your questions and add them to the bottom of your list.

**Prioritize**

7. Choose three priority questions you are most interested in using to guide a research project.

* Keep in mind the research topic you identified earlier
* Star your three priority questions in the column titled, “priority”

**Further explore** **& develop research questions and research agenda**

8. Choose **one** priority question you would like to use as a guide for a research project.

9. Produce questions about your priority question.

* Follow the rules
* Number the questions as you produce them

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| Q# | Question | Glad | Adv. |
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10. From all of the questions you have asked so far, choose:

* one question you are **glad** you generated through this process
* one question that may help you **advance** your research.

Please star these questions in the columns titled, “Glad” & “Adv.”